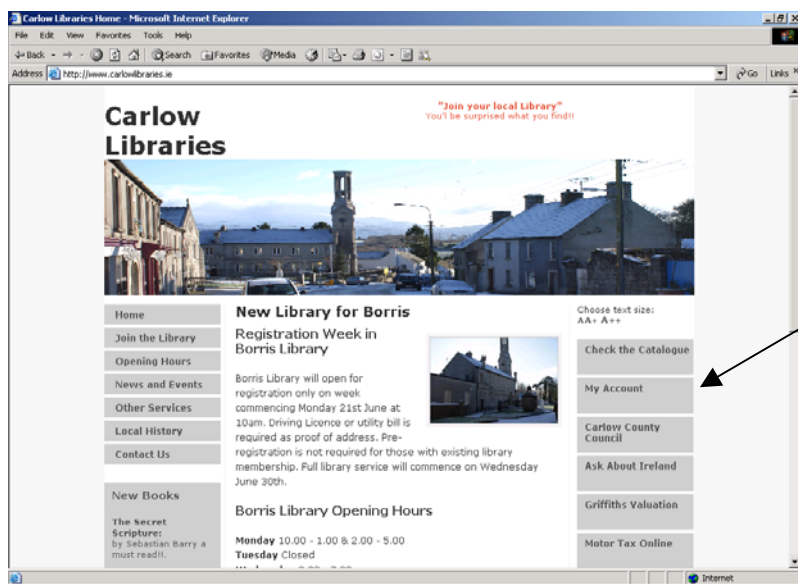


To Renew your Books Online

You may renew items over the web by accessing Your Library Record. Have the barcode numbers on your library card and the materials you want to renew ready. Fines are charged at 10c per week per book and renewals are for a 3 week period.

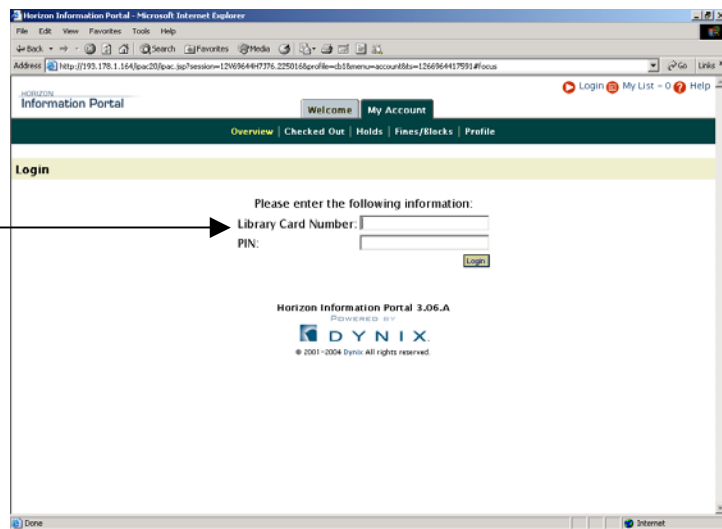
To start, enter www.carlowlibraries.ie website, and click on the My Account link on the right-hand side of the page.



Click on My Account

This screen appears...

Now enter your **Library Card Number** (number on the back of your membership card) and **PIN** (which you need to request from library). **Click Login**

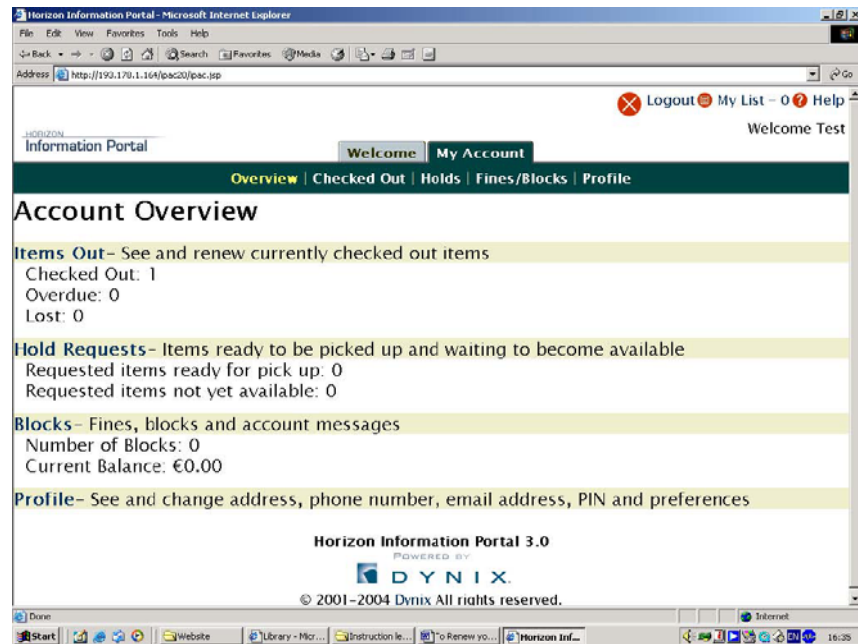


Library Membership CardNumber

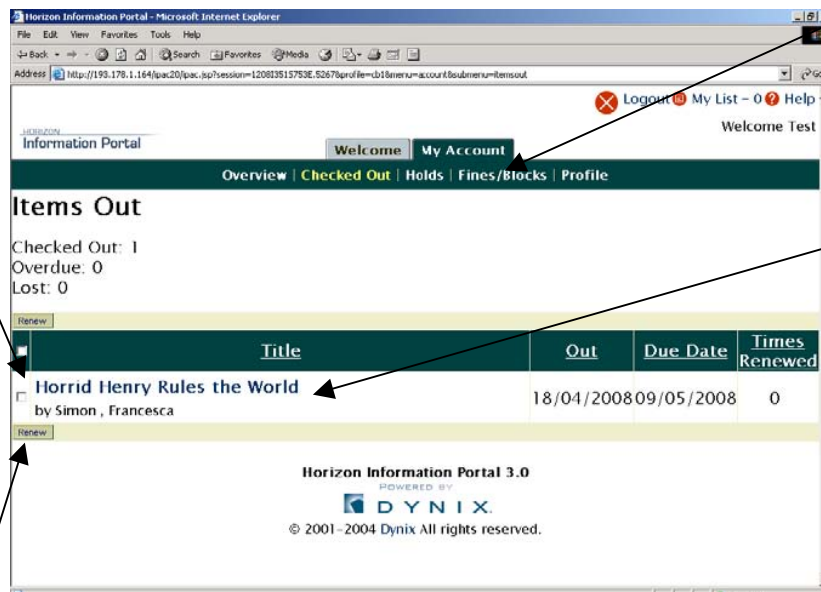


This is your library barcode number

You now have access to your library account. You can click on each heading to view the items that are checked out to you, if you have a request held for you, outstanding fines and also check that your details are correct.



When you click on the **Items Out** label this screen appears, which shows you the titles of the items checked out, date they were taken out and due date for return. In order to renew your items just click the renew button on the screen.



Click here to see **fines due**

Title of the book checked out

Make sure to **click here** to highlight the item to be renewed (black dot should appear)

Renewal button